

# MDRL Digital Camera/Camcorder Loan Agreement

- The Loan period for MDRL equipment is seven (7) days.
- A \$50.00 late fee is assessed for each day the equipment is overdue, up to the replacement cost of the item (up to \$300.00).
- User agrees to pay all costs associated with damage to this equipment and its accompanying components, or pay a replacement cost should it be stolen or lost while it is checked out.
- All fines, including replacement costs, will be billed to my bursar account after the equipment is 10 days overdue. This includes a \$15 library processing fee.
- One renewal may be made online or in person.
- I have verified with a staff member that the equipment is in working order and the contents are complete.

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*Patron: Print Name*

*Signature*

*Date*

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*Staff Signature*

*Date*

This signature form will remain in your library record and will serve as official agreement for all subsequent camera loans from the Digital Resource Laboratory.