

DRL Digital Camera/Camcorder Loan Agreement

- I understand that the loan period for this equipment is 4 days.
- I understand that I will be charged a fine of \$50.00 dollars for each day the equipment is overdue, up to the amount of \$500.00.
- I agree to pay all costs associated with damage to this equipment and its accompanying components, or pay a replacement cost should it be stolen or lost while it is checked out to me.
- I understand the replacement cost is \$500.00 for the digital camera, \$1,000.00 for the video camcorder, plus the accrued overdue fine(s) and a \$15 processing charge.
- I understand that all fines, including replacement costs, will be billed to my bursar account after the equipment is 10 days overdue.
- I have verified with a staff member that the equipment is in working order and the contents are complete.

Patron: Print Name

Signature

Date

Staff Signature

Date

This signature form will remain in your library record and will serve as official agreement for all subsequent camera loans from the Digital Resource Laboratory.